

Town of Medley

Building Department

CERTIFICATE OF OCCUPANCY CHECKLIST

Required

- _____ BUILDING PERMIT CARD – Containing initials of all required inspectors.
- _____ SURVEYS (2) FINAL AS-BUILT – Required items: Elevations of building showing all intended setbacks from property lines all intended setbacks from property lines and other existing structures. Ingress & egress, required parking spaces, wheel stops, stripping and all paving.
- _____ CERTIFICATE OF ELEVATION – (sealed by surveyor) EXPIRATION DATE REQUIRED ON FORM
- _____ CERTIFICATE OF INSULATION – (must be original)
- _____ CERTIFICATE OF SOIL TREATMENT – (for termite – original)
CHAPTER 2913.5 TERMITE PROTECTION: “This building has received a complete treatment for the prevention of subterranean termites. Treatment is in accordance with the rules and laws as established by the Florida Department of Agriculture and consumer Services.”
- _____ SOIL COMPACTION LETTER – (density reports required)
- _____ BACKFLOW PREVENTOR CERTIFICATE
- _____ LIST OF ALL SUB-CONTRACTORS PERMIT NUMBERS

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- _____ Temporary C.O. - \$75.00 (30-60-90 days same required items as above.)
 - _____ Commercial C.O. - \$200.00
 - _____ Residential C.O. - \$150.00
 - _____ Commercial C.C. - \$150.00