



**TOWN OF MEDLEY, FLORIDA**  
7777 N.W. 72<sup>nd</sup> Avenue,  
Medley, Florida 33166  
Tel: 305-887-9541, Fax: 305-882-1491  
www.townofmedley.com

## REQUEST FOR QUALIFICATIONS

### ALL INTERESTED PARTIES:

Notice is hereby given that the Town of Medley, Florida, hereinafter referred to as the Town, will receive sealed written Responses at the Town Clerk's office at the Medley Municipal Services Facility, 7777 N.W. 72<sup>nd</sup> Avenue, Medley, Florida 33166, for:

The Town is seeking a qualified Consultant to conduct a *Multimodal Mobility Study and Impact Assessment* to improve the transportation conditions within the Town including bicycling, walking, and public transit options for South River Drive from NW 122<sup>nd</sup> Street to NW 116<sup>th</sup> Way. The study length is approximately 3,300 lineal feet. The *Multimodal Mobility Study and Impact Assessment* will achieve two primary outcomes.

1. Conduct a master planning study to identify specific transit and non-motorized transportation improvements that will become part of work programs for the Town and its transportation partners. This study will include an assessment of bicycle facilities, sidewalks, pavement improvements, American with Disabilities Act (ADA) improvements, drainage and lighting enhancements.
2. Conduct a right of way and environmental assessment for improvements within the project limits.

The scope of the project will include the following tasks.

1. Assessment of the existing transportation conditions
2. Data analysis to include review of existing transportation plans, proposed development opportunities and report.
3. Coordination with regulatory agencies, including Miami-Dade MPO, Town of Medley, FDOT, Cities of Doral, Hialeah, and Hialeah Gardens.
4. Public involvement to provide opportunity for the community to be engaged and involved in the process of the project.
5. Update of Transit circulator study, including demographic data and recommendations.
6. Right of way impact assessment, including reconstruct pavement, ADA-compliant sidewalks, bicycle lanes, and drainage.
7. Environmental assessment to identify and document required environmental permits based on the results of the data collection such as land use, social and economic consideration, safety, utilities, traffic count, etc.
8. Recommended improvements based on the previous tasks of the Study.

9. Final report of the work developed throughout the course of the Study.

The FDOT Local Agency Program funding for services pursuant to this RFQ requires that all proposing teams include at least one (1) firm or individual that has been prequalified by FDOT in each of the following FDOT standard work types:

- 6.1 - Traffic Engineering Studies
- 13.4 - Systems Planning
- 13.5 - Sub Area/Corridor Planning

Copies of the RFQ, Agreement, Scope of Services and all other solicitation related documents will **only** be made available on Town of Medley website under “Request for Qualifications” at [www.townofmedley.com](http://www.townofmedley.com). Requests for additional information or clarifications regarding the RFQ must be made in writing. Proposers may e-mail their requests for additional information or clarifications to [bidinfo@townofmedley.com](mailto:bidinfo@townofmedley.com) **no later than 5:00 PM on June 18<sup>th</sup>, 2018**. All interested proposers **MUST** be registered on Vendor Registry at [www.vendorregistry.com](http://www.vendorregistry.com) prior to submittal of a response to this advertisement.

Sealed written Responses must be received by the Town of Medley, Town Clerk’s Office, no later than **July 2nd, 2018 at 4:00 PM** to the Office of the Town Clerk, Medley Municipal Services Facility, 7777 NW 72nd Avenue, Medley, Florida 33166. The RFQ number and opening date must be clearly noted on the outside of the envelope or package. All Responses received after that time shall be returned unopened. Faxed or emailed documents are not acceptable.

The Town reserves the right to accept any Responses deemed to be in the best interest of the Town, to waive any minor irregularities, scrivener’s errors, omissions, and/or technicalities in any of the Responses or to reject any or all Responses and to re-advertise for new Responses, in accordance with the applicable sections of Florida Statutes, the Town Code of Ordinances, and this RFQ.

*Pursuant to subsection (t) “Cone of Silence” of Section 2-11.1 “Conflict of Interest and Code of Ethics Ordinance” of Miami Dade County, public notice is hereby given that a “Cone of Silence” is imposed concerning this solicitation. The “Cone of Silence” prohibits communications concerning RFP’s, RFQ’s or Bids, until such time as the Town Engineer on behalf of the selection committee makes a written recommendation to the Town Council concerning the solicitation.*

*Failure to comply with the “Cone of Silence” may result in the rejection of a Response. For additional information concerning the “Cone of Silence please refer to Section 2-11.1 of Miami Dade County Code.*

This Notice Request for Qualifications dated at Medley, Florida this 14th day of June, 2018.

Herlina Taboada, Town Clerk