

JUNE 23, 2017

ADA SELF-ASSESSMENT AND TRANSITION PLAN

TOWN OF MEDLEY

PREPARED BY: THE CORRADINO GROUP

4055 NW 97TH AVENUE
MIAMI, FL 33178

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Executive Summary:

The Town of Medley is a community of 1,100 (2010 Estimate) in Miami-Dade County, Florida and incorporated in 1949. The Town of Medley undertook the development of this plan in order to ensure a high quality of life that addresses the needs of its residents, and to continue to satisfy the requirements of the federal Americans with Disabilities Act of 1990.

As a municipality, the Government Services provisions of the American with Disabilities Act of 1990, or Title II, have the greatest impact on local municipalities, including the Town of Medley. Title II applies the requirements of Section 504 of the Rehabilitation Act of 1973, plus some new requirements, to all state and local governments. It is the Town of Medley's intent to effect full compliance with the ADA statutes.

The main purpose of the Town of Medley Americans with Disabilities Act (ADA) Transition Plan therefore is to develop policies and practices for implementing physical pedestrian improvements within the public right-of-way of the Town. The goal is to provide safe and usable pedestrian facilities for all pedestrians, and to assure compliance with all federal, state and local regulations and standards. In particular, this plan provides the action items necessary to ensure compliance with ADA statutes based on the Town's Self-Assessment evaluation.

As part of the development of this transition plan, the Town undertook a self-assessment of existing facilities. This self-assessment found sufficiency in the Town's provision of effective communication for meetings and in its employment policies. Further, the Town should be commended for its actions in ensuring full access to public buildings and facilities.

The Town of Medley has some gaps in its infrastructure, including curb ramps, crosswalk and sidewalk improvements, which it is in the process of addressing to ensure compliance with ADA statutes. Through self-assessment, the Town has identified seven (7) bus stops and fourteen (14) intersections within the Town which will require improvements as adjoining roadways are improved or repaved. In addition, certain facilities, such as bus stops, new buildings and potential developments, such as annexations, will also require updates to the plan in the future.

This plan thus lays out the actions necessary to ensure continued improvements to ensure ADA compliance as well as future considerations and policies related to the future development of facilities and continued monitoring.

To provide for a more accessible Town for residents, workers, and visitors, the Town of Medley will:

- Incorporate the identified roadway, sidewalk, and public and city owned facilities projects identified in this self-assessment into its annually updated Capital Improvements Program and any updates to existing transportation plans.
- Review this plan's schedule of projects every six (6) months and monitor for potential

Town of Medley ADA Transition Plan

opportunities to incorporate into the Capital Improvement Program.

- Monitor and update this plan's schedule of projects as they become completed, and when new needs arise, such as through review of facilities for any new Town annexations.
- Adopt new ADA notice and grievance procedures.
- Ensure ADA information notices are prominently and publicly displayed at these locations: Town of Medley, Town Hall, Public Information Boards, and Police Department, and ensure the posted ADA information is regularly updated as necessary.

Introduction:

The main purpose of the Town of Medley Americans with Disabilities Act (ADA) Transition Plan is to develop policies and practices for implementing physical pedestrian improvements within the public right-of-way of the Town. The goal is to provide safe and usable pedestrian facilities for all pedestrians, and to assure compliance with all federal, state and local regulations and standards. This plan provides the action items necessary to ensure compliance with ADA statutes based on the Town's Self-Assessment evaluation.

The Americans with Disabilities Act (ADA), enacted on July 26, 1990, provides comprehensive civil rights protections to persons with disabilities in the areas of employment, state and local government services, and access to public accommodations, transportation and telecommunications. The ADA is a companion federal civil rights legislation with the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973. This legislation mandates that qualified disabled individuals shall not be excluded from participation in, denied the benefit of, or be subjected to discrimination under any program or activity. The Act also protects employees with disabilities, with certain protections and requires employers to make reasonable accommodation for applicants and employees with disabilities.

The ADA is divided into five parts, covering the following areas:

Title I: Employment

Title II: Public Services

Title III: Public Accommodations

Title IV: Telecommunications

Title V: Miscellaneous Provisions

Title II of the ADA mandates that a public entity must, through a required self-evaluation, review its services, programs, policies and practices to determine whether they are in compliance with the ADA's nondiscrimination regulations, issued in July 1991. This evaluation is intended to examine activities and services, identify problems or barriers that may limit accessibility by persons with disabilities, and describe potential compliance solutions. The public agency must then proceed to develop and implement an action plan that makes the necessary changes resulting from the self-evaluation. The ADA further requires that an ADA transition plan be prepared to describe any structural or physical changes required to make programs accessible.

In the ADA, the term disability means, with respect to an individual:

- 1) A physical or mental impairment that substantially limits one or more of the major life activities of such individual;
- 2) A record of such an impairment; or

- 3) Being regarded as having such an impairment.

An individual meeting any one of these three tests is considered to be an individual with a disability for purposes of coverage under the Americans with Disabilities Act. The Town of Medley is committed to ensuring that no person is excluded from participation in, or denied the benefits of public facilities on the basis of disability.

Legal Authority

The ADA was passed by the U.S. Congress to provide a comprehensive mandate for the elimination of discrimination against individuals with disabilities and to provide standards which address such discrimination. This legislation offers civil rights protections to individuals with disabilities like those provided to individuals on the basis of race, sex, national origin, age, and religion. The ADA is composed of five titles as described below:

Title I Employment - Under Title I, employers, including governmental agencies, must ensure that their practices do not discriminate against persons with disabilities in the application, hiring, advancement, training, compensation or discharge of an employee, or in other terms, conditions and rights of employment.

Title II State and Local Government Services - Title II prohibits state and local governments from discriminating against persons with disabilities or from excluding participation in or denying benefits of programs, services or activities to persons with disabilities. It is under this Title that this ADA Transition Plan has been prepared. The ADA Transition Plan is intended to outline the methods by which physical or structural changes will be made to affect the non-discrimination policies described in Title II.

Title III Public Accommodations and Commercial Facilities - Title III requires places of public accommodation to be accessible to and usable by persons with disabilities. The term public accommodation as used in the definition often is misinterpreted as applying to public agencies, but the intent of the term is to refer to any privately funded and operated facility serving the public.

Title IV Telecommunications - Title IV covers regulations regarding private telephone companies, and requires common carriers offering telephone services to the public to increase the availability of interstate and intrastate telecommunications relay services to individuals with hearing and speech impairments.

Title V Miscellaneous Provisions - Title V contains several miscellaneous regulations, including construction standards and practices, provisions for attorney's fees and technical assistance provisions.

The Government Services provisions of the ADA, or Title II, have the greatest impact on local municipalities, including the Town of Medley. Title II applies the requirements of Section 504 of

Town of Medley ADA Transition Plan

the Rehabilitation Act of 1973, plus some new requirements, to all state and local governments. The Town, through its interlocal agreements, may serve as a local administrator for projects with monies derived from federal or state governmental organizations with more than 50 employees, and thus adopts this plan to satisfy ADA statute provisions. In addition, as an employer and landlord, the Town is also directly and indirectly affected by the provisions of Titles I and III of the ADA.

Requirements and History

Under Title II of the ADA, all cities, municipalities, and state offices are required to complete a Transition Plan. The Town of Medley has enacted existing policies related to this federal law in regards to employment and effective communication, and in practice applies the law through facilities improvements as needed.

The ADA Self-Evaluation requires a review of a significant number of factors related to the provision of accessible programs, activities, and services, as well as the removal of architectural barriers in Town-owned facilities, and should be updated regularly as part of monitoring and status reporting processes. It is the Town of Medley's intent to effect full compliance with the ADA statutes.

Town ADA Self-Assessment

The following section details the self-evaluation results for the Town of Medley. Evaluations were undertaken in review of facilities and policies related to public buildings and facilities, including pedestrian facilities in the right-of-way and curb ramps, employment, effective communication, and monitoring and reporting policies.

Government and Public Buildings and Facilities:

An evaluation was undertaken in regards to ADA accessibility for existing public buildings in the Town of Medley. The Town has two buildings and one trailer which would require remedial action under an ADA transition plan.

A field review of local public recreation sites within the Town show that Toby Wilson park and restrooms indicated full ADA accessibility. Further, the Town is committed to ensuring that any development or acquisition of additional public buildings or properties within the Town will undergo an evaluation to determine compliance with ADA standards. If necessary, remedial actions to be undertaken to ensure full compliance with applicable federal, state, and local statutes.

The following table indicates the public facilities assessed during the field review:

| Public Facility | ADA Accessible | Elevator | ADA Compliant |
|---------------------------|-----------------------|-----------------|----------------------|
| Municipal Services Bldg. | Yes | Yes | Yes |
| Lakeside Community Center | Yes | N/A | No – Bathrooms |
| Public Works Building | Yes | No | No |
| Toby Wilson Park | Yes | N/A | Yes |

The Town is currently addressing the above needs. As part of this effort, the Town has already incorporated future ADA considerations into its planned improvements to the Public Works Building, currently in the Town’s Capital Improvements Program.

Pedestrian Facilities in the Right-of-Way:

The Americans With Disabilities Act requires all public agencies to develop an ADA Transition Plan for the installation of curb ramps or other sloped areas at all locations where walkways cross curbs. The plan must include a schedule for curb ramp installation and for other improvements necessary to achieve programmatic accessibility for persons with disabilities. The main purpose of this ADA Transition Plan is to describe the curb ramp and other pedestrian facility needs in the Town, outlining the recommended procedures for implementing and scheduling remedial work to provide a complying system of curb ramps, pedestrian signals and sidewalks.

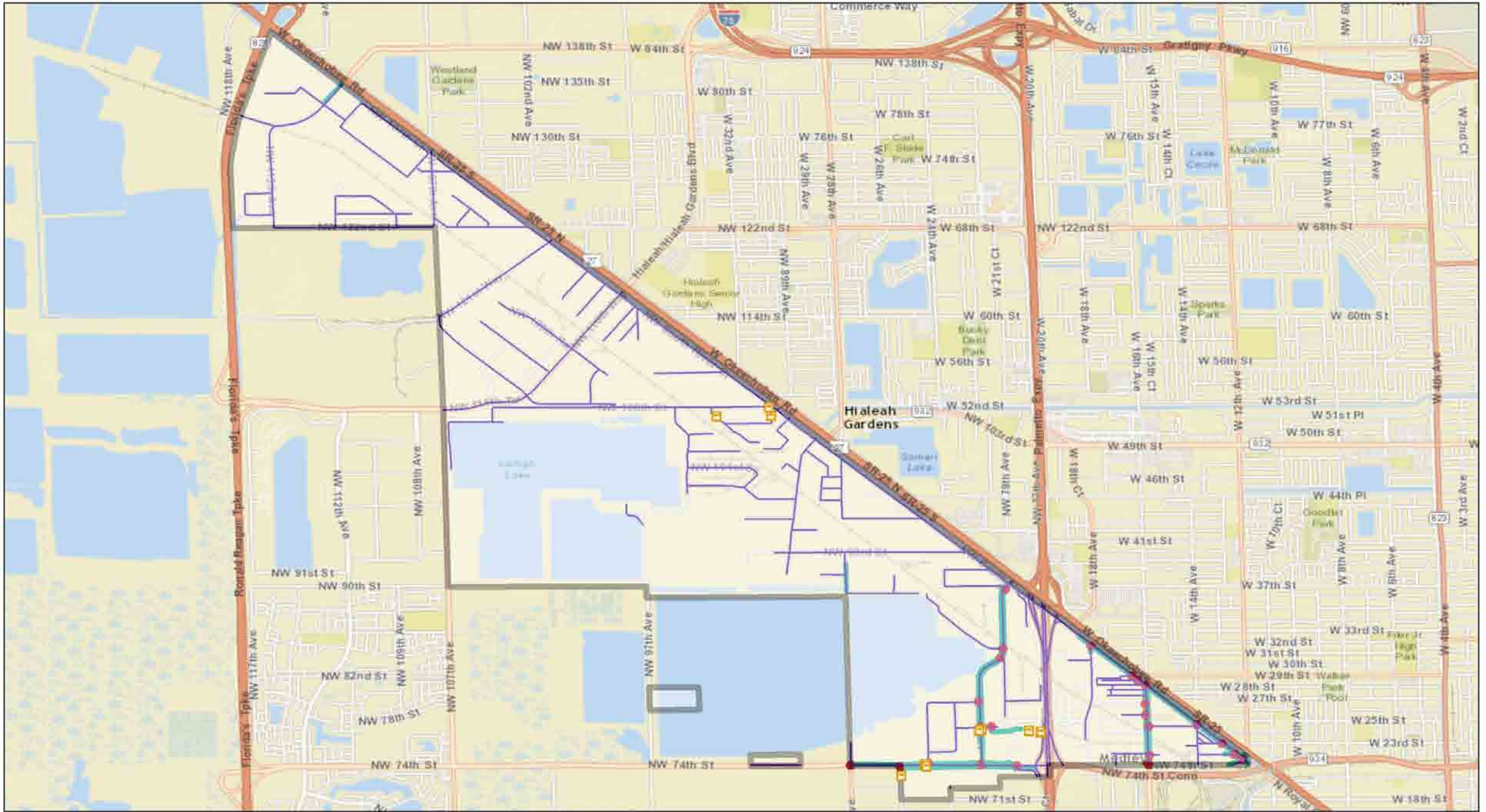
Town of Medley ADA Transition Plan

As part of this plan, the Town has assessed the availability of sidewalks and curb ramps within the corporate boundaries. For this assessment, the Town:

- 1) Identified the rights-of-way over which it has jurisdiction.
- 2) Evaluated existing conditions for deficiencies.
- 3) Prepared a listing and opinion of probable costs to bring into compliance.

The identification of these locations was important to ensure compliance with Title II of the 1990 ADA's requirements. Within the Town, eleven (11) of twenty-five (25) intersections, or 44 percent, are ADA compliant, with accessibility ramps and other improvements. Thirteen (13) of twenty-five (25) intersections, or 56 percent, are ADA non-compliant as well as seven (7) bus stops, which will be remedied as funding becomes available. Improvements are slated to be made as funding becomes available and as needed during roadway reconstruction or repaving. It should be noted that only intersections and roadway segments with a bus stop or existing sidewalks were evaluated in the above. As of this report, several intersections are currently in a construction zone and will need to be re-reviewed post construction.

The following maps detail the location of needed improvements within the Town.



Legend

- Intersections Evaluated
- Town Roadways
- Medley Bus Stops
- Medley Boundary
- Sidewalks

**Town of Medley
ADA Master Plan
Sidewalks and Points of Evaluation**



Town of Medley ADA Transition Plan

In Appendix B, a list of all right-of-way facilities and their existing conditions is provided as part of the ADA Field Assessment of Right-of-Way Facilities Table.

Appendix C details the estimated costs of the known necessary improvements to be effected (\$30,100).

Public Information Notices and Grievance Procedures:

The Town is in the process of adopting and updating standards for ADA compliance for buildings, pedestrian rights of way, effective communication, and employment. Public notice will be provided in both English and Spanish on the website, and reinforced through adopted policies. These policies will also include appropriate directives and information to Town personnel.

Public notice for the Town includes contact information for the ADA Coordinator, Richard McConachie, and for the Title VI Coordinator, Vicky Martinez (See Appendix D). ADA notices will be prominently displayed in the Town's Municipal Services Building bulletin board, and available on the Town's website. ADA accommodations will provide for effective communication and access upon request to the Town's ADA Coordinator. Grievances regarding accessibility can be directed to the Town's ADA Coordinator. The Town will have established procedures for handling and resolving complaints associated with the American With Disabilities Act.

Monitoring and Status Reporting:

The Town will establish procedures to record and address any and all complaints related to ADA grievances. Further, Town staff will be trained regarding ADA requirements as well as how to handle complaints. Monitoring and status reporting of any complaint is the responsibility of the Town's designated ADA Coordinator. The Town has not been the subject of discrimination complaints in the past.

The Town is cognizant of the need for infrastructure improvements, and monitors the implementation of facilities and infrastructure necessary for compliance with ADA statutes in an as expeditious manner as possible. To achieve this goal, the Town will create a list of necessary improvements by location, as noted by the Estimate of Probable Costs in Appendix A. This list will be then monitored by Town Staff, with projects included in the Town's Capital Improvements Program as funds become available.

Transition Plan Compliance Program

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), the Town of Medley will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

The Town of Medley will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in Town programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of the Town of Medley, should contact Richard McConachie, ADA Coordinator, at (305) 887-6913 as soon as possible but no later than five (5) business days before the scheduled event.

The ADA does not require the Town of Medley to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden. The Town will strive to provide its services, programs and activities in the most accessible manner that is feasible.

Complaints that a program, service, or activity of the Town of Medley is not accessible to persons with disabilities should be directed to Richard McConachie, ADA Coordinator, at (305) 887-6913.

Within 7 calendar days after receipt of the complaint, the ADA Coordinator or designee will contact the complainant to discuss the complaint and possible resolutions. The ADA Coordinator shall endeavor to respond to the complainant within 60 calendar days of the meeting. The response will explain the position of the Town of Medley and offer options for substantive resolution of the complaint.

Public Involvement:

A copy of this Transition Plan will be published on the Town's website and the public will be invited to provide comments. Notice of the Plan's availability will be posted both on the Town's website and at the Town of Medley Town Hall. The plan will be updated, as needed, based on the comments received. Further, the Town will continue to ensure staff are trained on ADA requirements. Comments on the plan can be provided to the Town's ADA Coordinator in writing by letter or email to rmconachie@townofmedley.com, in person, or via phone at 305-889-1915. The Town will maintain a log of all comments registered.

ADA Capital Improvements Plan:

The Town is cognizant of the need to address accessibility at intersections within the municipal corporate limits, and will implement improvements as monies becomes available. The Town will prioritize the improvements based on roadway hierarchy and safety considerations.

In implementation, the Town recognizes that alterations to the roadway, including reconstruction, rehabilitation, widening, and resurfacing (with and without milling) triggers the obligation to provide curb ramps and other improvements under Title II's provisions. Thus, in planning for future crosswalk and/or road work, improvements to the roadway within the Town will include the improvements needed, as applicable, and will maintain the existing list of improvements as a reference for future roadway improvements. The Town will construct/improve curb ramps pursuant to the US Department of Justice (DOJ)/Department of Transportation (DOT) Technical Assistance Memo on the provision of curb ramps.

The Town will address deficiencies in access in the following ways:

- 1) The Town has a 5 year Capital Improvement Program which includes the milling and resurfacing of streets under its jurisdiction. As part of the milling and resurfacing projects ADA deficiencies in the right of way will be addressed.
- 2) Developers of undeveloped and redevelopment parcels will be required to address ADA deficiencies in the rights of way adjacent to their developments.
- 3) The Town will maintain a list of ADA improvements necessary, and will amend the list as improvements are constructed or as new needs arise from the development of future facilities and/or annexations.

Immediate and Future Activities

This Section includes a series of concrete steps that the Town of Medley can undertake to support the phased-in approach to compliance discussed at the outset of this document. These activities are still in "Draft" form and will need to be adjusted or revised as necessary in accordance with resources as they become available.

A. IMMEDIATE ACTIVITIES (CURRENT YEAR and FY 2017-2018)

Some immediate steps that Medley is undertaking to ensure ADA compliance in the current year are:

1. Continue to identify sources of funding for installing curb ramps, crosswalks and other ADA improvements. The Town updated its ADA inventory in June 2017.
2. Continue conducting site inspections of facilities.
3. Establish policies for non-discrimination as outlined in Appendix D of this report.
4. Engaging those in the disabled community in the process.

Town of Medley ADA Transition Plan

5. Ensure bus stops meet ADA standards.
6. Develop stronger awareness by publicizing the Title II/Section 504 program and activities within the Town of Medley, including establishing a presence on the Town's webpages.
7. Review and update the gap analysis of the existing data, document review for ADA compliance, and a Best Practices analysis for Transition Plans.

B. SHORT-TERM ACTIVITIES (2 TO 3 YEARS)

The following initiatives will potentially be started in the short-term:

1. Secure dedicated funding for incorporating ADA upgrades.
2. Continue public outreach efforts with respect to the Self-Evaluation and Transition Plan processes.
3. Reassess a set of priorities for the ADA proposed improvements inventory.
4. Amend the ADA 504/Transition Plan based on existing inventory efforts and include in the update of the Capital Improvements Program.
5. Develop ADA posters, signs, and brochures.
6. Continue training activities on ADA compliance.

C. INTERMEDIATE-TERM ACTIVITIES (4 TO 6 YEARS)

In order to effectively evaluate ADA performance and compliance, the Transition Plan will be updated periodically as the short-term goals are met and facilities are inventoried. Intermediate goals include the following tasks:

1. Update ADA 504/Transition Plan (All sections as applicable).
2. Continue training activities on ADA compliance.
3. Continue public outreach efforts with respect to the Self-Evaluation and Transition Plan processes.
4. Include ADA upgrades in programmed projects.
5. Monitor the continued adequacy of transit facilities servicing Medley.

D. LONG-TERM ACTIVITIES (7 TO 10 YEARS)

Long-term goals aim to achieve the highest level of compliance with ADA regulations and incorporate ADA-related activities into the day-to-day activities of Medley. These goals are targeted for accomplishment within a 10-year timeframe.

1. Ensure that all Medley buildings and facilities built after 2018 comply with ADA standards.
2. Continue public outreach efforts with respect to the Self-Evaluation and Transition Plan processes.
3. Update and use the ADA inventory database to improve compliance efforts.

Town of Medley ADA Transition Plan

4. Incorporate ADA compliance into the day-to-day work of the Medley Public Works Department.
5. Complete and monitor annual progress of the curb ramp installation schedule.
6. Satisfy all the required elements of the Transition Plan.

Technical Aspects of ADA Improvements

Design and Regulation of Improvements:

The Town of Medley adheres to the ADA design standards put forth by the Florida Department of Transportation Design Standards, and requirements of the Florida Building Code. Specifically, the Town currently adheres to the 5th Edition of the Florida Building Code (2014). The technical provisions of the Design Standards as well as the Florida Department of Transportation's Plans Preparation Manual, as related to ADA accessibility to public facilities, is adopted by reference as part of this report.

The Town will also reference the ADA Standards for Accessible Design (ADASAD) and the ADA Standards for Transportation Facilities (ADASTF) as necessary.

The Town also notes that at times, there may be a need to utilize design exemptions and variances due to unavoidable constraints. On Florida Department of Transportation projects, the Town shall follow the procedures outlined in Chapter 23 of the Florida Department of Transportation's Plans Preparation Manual.

Application of Curb Ramps:

Curb ramps are needed wherever a sidewalk or other pedestrian walkway crosses a curb, and located to ensure a person with a mobility disability can travel from a sidewalk on one side of the street, over or through any curbs or traffic islands, to the sidewalk on the other side of the street. However, the ADA does not require installation of ramps or curb ramps in the absence of a pedestrian walkway with a prepared surface for pedestrian use. Nor are curb ramps required in the absence of a curb, elevation, or other barrier between the street and the walkway. In locations where ADA curb ramps necessary, these requirements are triggered when roadways are altered, though not when the roadways are being maintained.

For the purposes of assessing whether Title II is applicable for the Town's identified curb ramp improvements, for the purposes of the transition plan the Town shall follow the determination of "alteration" as provided for by the *Department of Justice/Department of Transportation Joint Technical Assistance on the Title II of the Americans with Disabilities Act Requirements to Provide Curb Ramps when Streets, Roads, or Highways are Altered through Resurfacing* document as put forth by the US Department of Justice and US Department of Transportation.

Monitoring and Status Reporting

The Town currently is engaged in an on-going effort to construct curb ramps, sidewalks and other facilities at numerous locations, as noted in this self-assessment. The Town will be undergoing a review of local mobility with a planned Mobility Plan study, and will incorporate ADA considerations into its recommendations. This construction activity involves several types of projects, including street beautification projects, utility and drainage construction projects and other capital improvement projects in the public right-of-way. In addition, when this ADA Transition Plan is approved and implemented, more curb ramps and related improvements will be constructed. The Town also commits to ensuring that any future public facilities are ADA compliant. In addition, should the Town annex any portion of unincorporated Miami-Dade County, the Town will update its list and monitor necessary improvements in the annexed areas.

While it is important to assure that codes and standards used to design and construct curb ramps and related improvements are up-to-date, it is equally important that improvements are constructed properly and in compliance with all applicable codes and standards. Therefore, the monitoring of construction activities and the reporting of the status of improvements is vital in assuring an effective overall compliance program.

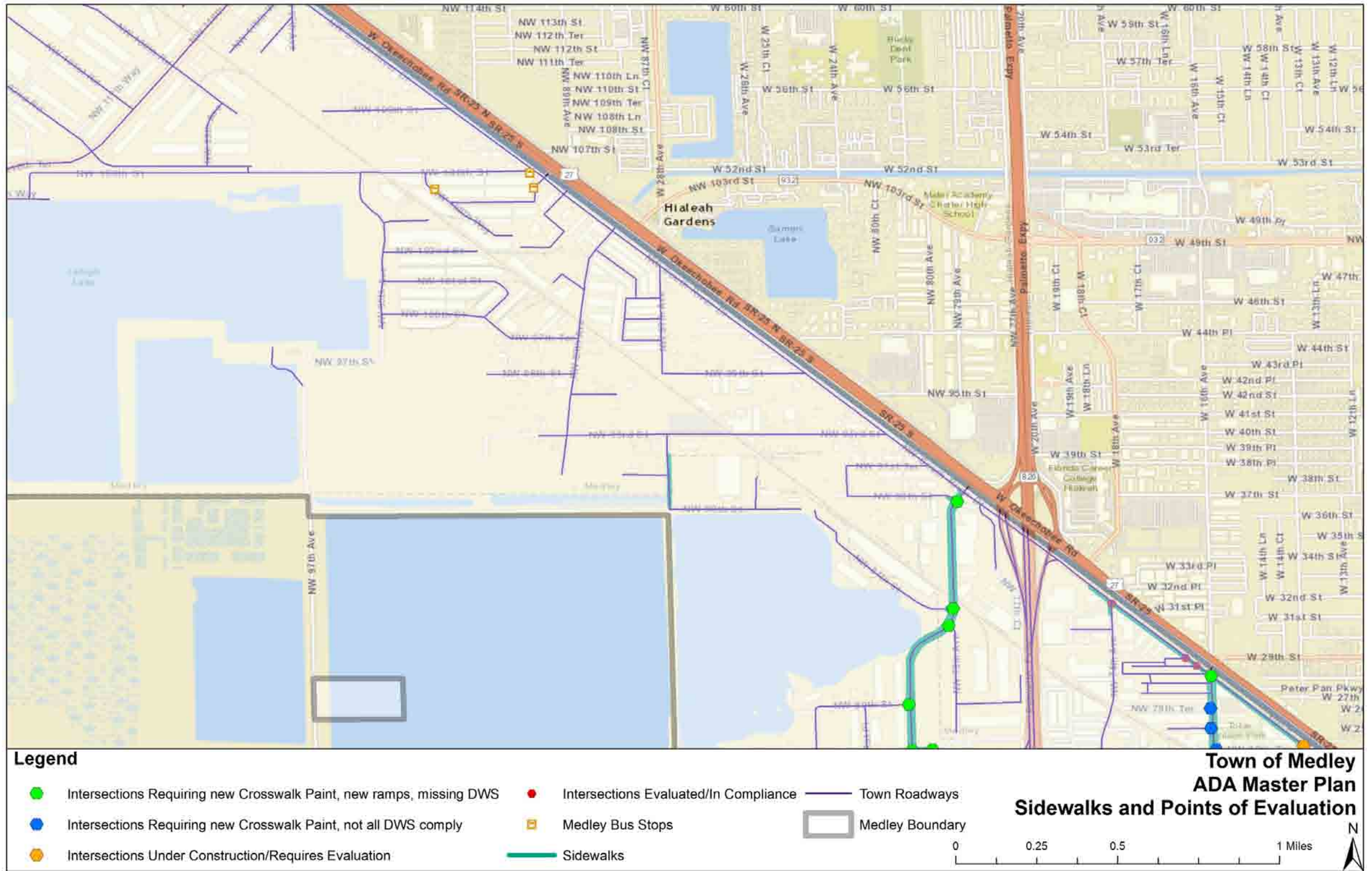
The ADA Transition Plan details the methods and procedures for monitoring these construction activities and for tracking the status of compliance with the plan at all construction locations within the Town. As noted in the previous section, the Town shall use the appropriate design standards as the basis for monitoring the adequacy of facilities.

Record Keeping

The ADA Coordinator will maintain permanent records, which include, but are not limited to, copies of the ADA complaints and lawsuits and related documentation, and records of correspondence to and from complainants, and ADA investigations. The ADA Coordinator shall be responsible for conducting a biannual review of ADA records, and updating the Capital Improvements recommendations as necessary.

Appendix A: Location Map and Needed Improvements Maps



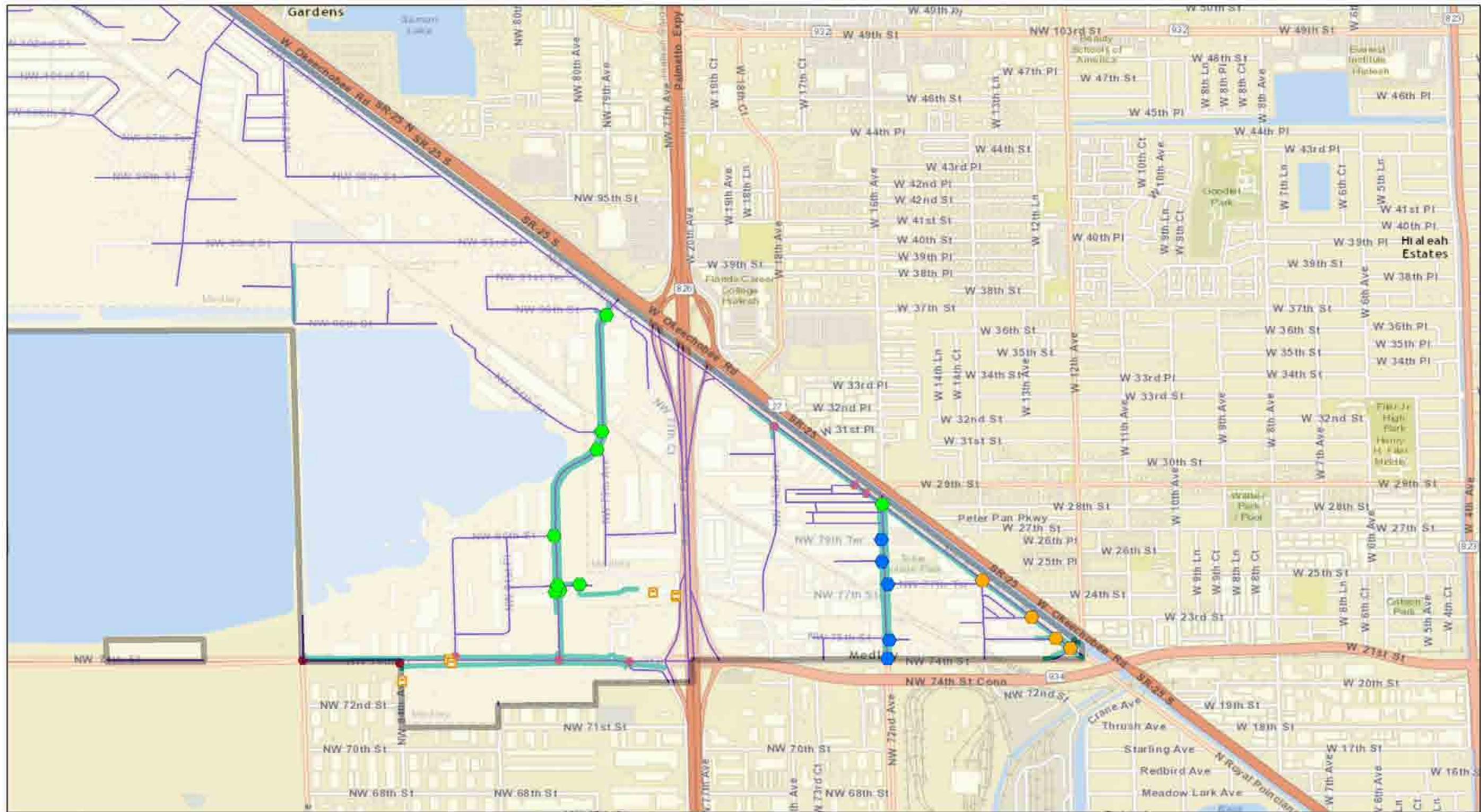


Legend

- Intersections Requiring new Crosswalk Paint, new ramps, missing DWS
- Intersections Requiring new Crosswalk Paint, not all DWS comply
- Intersections Under Construction/Requires Evaluation
- Intersections Evaluated/In Compliance
- Medley Bus Stops
- Town Roadways
- Medley Boundary
- Sidewalks

**Town of Medley
ADA Master Plan
Sidewalks and Points of Evaluation**

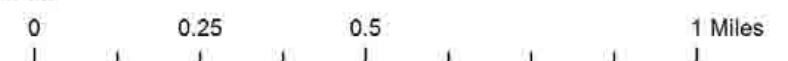




Legend

- Intersections Requiring new Crosswalk Paint, new ramps, missing DWS
- Intersections Requiring new Crosswalk Paint, not all DWS comply
- Intersections Under Construction/Requires Evaluation
- Intersections Evaluated/In Compliance
- Medley Bus Stops
- Sidewalks
- Town Roadways
- Medley Boundary

**Town of Medley
ADA Master Plan
Sidewalks and Points of Evaluation**



Appendix B: ADA Field Assessment of Right-of-Way Facilities Table

| Location No. | Location Name | Pedestrian Ramps | Crosswalk | Pedestrian Signals | Pedestrian Detector | Pedestrian Sign |
|--------------|---|--|---|--|--|--|
| 1 | NW 79th Av & NW 90th St | All existing ramps don't meet ADA. Missing DWS on all ramps | Missing crosswalk | Unsignalized Intersection | Unsignalized Intersection | Unsignalized Intersection |
| 2 | NW 79th Av & NW 81st Rd | All existing ramps don't meet ADA. Missing DWS on all ramps | Existing crosswalk meets requirements. Paint Faded. | Unsignalized Intersection | Unsignalized Intersection | Unsignalized Intersection |
| 3 | NW 79th Av & NW 79th Av | All existing ramps don't meet ADA. Missing DWS on all ramps | Missing crosswalk | Unsignalized Intersection | Unsignalized Intersection | Unsignalized Intersection |
| 4 | NW 79th Av & NW 80th St | All existing ramps don't meet ADA. Missing DWS on all ramps | Missing crosswalk | Unsignalized Intersection | Unsignalized Intersection | Unsignalized Intersection |
| 5 | NW 79th Av & NW 77th St | All existing ramps don't meet ADA. Missing DWS on all ramps | Existing crosswalk meets requirements. Paint Faded | All pedestrian signals missing. | All pedestrian detector missing | All pedestrian signs missing |
| 6 | NW 77th St - Exit from Palmetto Metro Station | All existing ramps meet ADA. | Existing crosswalk meets requirements | Unsignalized Intersection | Unsignalized Intersection | Unsignalized Intersection |
| 7 | NW 74th St & NW 87th Av | All existing ramps meet ADA. | Existing crosswalk meets requirements. | All pedestrian signals are countdown and meet requirements | All pedestrian detectors meet requirements | All pedestrian Signs meet requirements |
| 8 | NW 74th St & NW 84th Av | All existing ramps meet ADA. | Existing crosswalk meets requirements | All pedestrian signals are countdown and meet requirements | All pedestrian detectors meet requirements | All pedestrian Signs meet requirements |
| 9 | NW 74th St & NW 82nd Av | All existing ramps meet ADA. | Existing crosswalk meets requirements | Unsignalized Intersection | Unsignalized Intersection | Unsignalized Intersection |
| 10 | NW 74th St & NW 79th Pl | All existing ramps meet ADA. | Existing crosswalk meets requirements | All pedestrian signals are countdown and meet requirements | All pedestrian detectors meet requirements | All pedestrian Signs meet requirements |
| 11 | NW 74th St & NW 79th Av | All existing ramps meet ADA. | Existing crosswalk meets requirements | Unsignalized Intersection | Unsignalized Intersection | Unsignalized Intersection |
| 12 | NW 74th St & NW 72nd Av | All existing ramps meet ADA. | Existing crosswalk meets requirements | All pedestrian signals are countdown and meet requirements | All pedestrian detectors meet requirements | All pedestrian Signs meet requirements |
| 13 | NW 75th St & NW 72nd Av | All existing ramps meet ADA. All DWS don't meet requirements | Existing crosswalk meets requirements. Paint Faded. | Unsignalized Intersection | Unsignalized Intersection | Unsignalized Intersection |
| 14 | NW 77th St & NW 72nd Av | All existing ramps meet ADA. All DWS don't meet requirements | Existing crosswalk meets requirements. Paint Faded. | Unsignalized Intersection | Unsignalized Intersection | Unsignalized Intersection |
| 15 | NW 77th Terrace & NW 72nd Av | All existing ramps meet ADA. All DWS don't meet requirements | Existing crosswalk meets requirements. Paint Faded. | Unsignalized Intersection | Unsignalized Intersection | Unsignalized Intersection |
| 16 | NW 78th Terrace & NW 72nd Av | All existing ramps meet ADA. All DWS don't meet requirements | Existing crosswalk meets requirements. Paint Faded. | Unsignalized Intersection | Unsignalized Intersection | Unsignalized Intersection |
| 17 | NW 79th Terrace & NW 72nd Av | All existing ramps meet ADA. All DWS don't meet requirements | Existing crosswalk meets requirements. Paint Faded. | Unsignalized Intersection | Unsignalized Intersection | Unsignalized Intersection |
| 18 | NW South River Dr & NW 72nd Av | All existing ramps meet ADA. | Existing crosswalk meets requirements | All pedestrian signals are countdown and meet requirements | All pedestrian detectors meet requirements | All pedestrian Signs meet requirements |
| 19 | NW South River - 240 Ft NW of NW 72nd Av | N ramp meet requirements. S ramp does not meet requirements. Missing DWS on | Existing emphasize crosswalks don't meet requirements | Unsignalized Intersection | Unsignalized Intersection | Unsignalized Intersection |
| 20 | NW South River - 430 Ft NW of NW 72nd Av | Existing ramps meet ADA. Missing DWS on all ramps. | Missing crosswalk | Unsignalized Intersection | Unsignalized Intersection | Unsignalized Intersection |
| 21 | NW South River Dr & NW 74th Av | Existing NW ramp meets ADA but does not connect to any opposite ramps. Missing | Missing crosswalk | Missing all pedestrian signals | All pedestrian detectors are missing | All pedestrian signs missing |
| 22 | NW South River Dr & NW 74th St | Existing location is under construction. Field inspection was not accessible | N/A | N/A | N/A | N/A |
| 23 | NW South River Dr & NW 75th St | Existing location is under construction. Field inspection was not accessible | N/A | N/A | N/A | N/A |
| 24 | NW South River Dr & NW 76th St | Existing location is under construction. Field inspection was not accessible | N/A | N/A | N/A | N/A |
| 25 | NW South River Dr & NW 69th Av | Existing location is under construction. Field inspection was not accessible | N/A | N/A | N/A | N/A |

Field Review of Bus Shelters Table

| Location No. | Location Name | Bus Stop |
|--------------|-------------------------------------|--|
| 1 | NW 105th Way | Existing bus stop sign assembly. No sidewalk. Missing sign panel |
| 2 | NW 105th Cir | Existing bus stop sign assembly. No sidewalk |
| 3 | NW 106th St | Existing bus stop sign panel on utility concrete pole. No sidewalk |
| 4 | NW 84th Av - SB | Existing bus stop sign assembly. No sidewalk |
| 5 | NW 84th Av - NB | Existing bus stop sign assembly. No sidewalk |
| 6 & 7 | NW 74th St and NW 82nd Pl - NB & SB | Both signs assembly missing. Presence of sidewalk |

Town of Medley ADA Transition Plan

NW 79th Ave & NW 90th St
ADA
Improvements:
Update curb ramps, add crosswalk



NW 79th Ave & NW 81st Rd
ADA
Improvements:
Update curb ramps



Town of Medley ADA Transition Plan

NW 79th Ave & NW 79th St
ADA
Improvements:
Update curb ramps, add crosswalk



NW 79th Av & NW 80th St
ADA
Improvements:
Update curb ramps, add crosswalk



Town of Medley ADA Transition Plan

NW 79th Av & NW 77th St
ADA
Improvements:
Update curb ramps, repaint crosswalk, add pedestrian signals and signs



NW 75th St & NW 72nd Ave
ADA
Improvements:
Upgrade DWS, repaint crosswalk



Town of Medley ADA Transition Plan

NW 77th St &
NW 72nd Ave
ADA
Improvements:
Upgrade DWS,
repaint
crosswalk



NW 77th
Terrace & NW
72nd Ave
ADA
Improvements:
Upgrade DWS,
repaint
crosswalk



Town of Medley ADA Transition Plan

NW 78th
Terrace & NW
72nd Ave
ADA
Improvements:
Upgrade DWS,
repaint
crosswalk



NW 79th Terrace &
NW 72nd Ave
ADA Improvements:
Upgrade DWS,
repaint crosswalk



Town of Medley ADA Transition Plan

NW South River-
240 Ft NW of
NW 72nd Ave
ADA
Improvements:
New S curb
ramp, add DWS,
new crosswalks



NW South River-
430 Ft NW of
NW 72nd Ave:
ADA
Improvements:
Add DWS, add
crosswalks



Town of Medley ADA Transition Plan

NW South
River Dr & NW
74th Ave
ADA
Improvements
: Connect curb
ramps, add
DWS, add
crosswalks,
add
pedestrian
signals and
signs



Appendix C: Estimate of Probable Costs

Town of Medley ADA Transition Plan

| Town of Medley ADA Self-Assessment and Transition Plan Engineer's Cost Estimate | | | | | |
|---|--|-----------|------|------------|----------|
| Road/Path Segment | Recommendations | Unit Cost | Unit | QTY | Total |
| NW 79th Avenue | Crossing Improvement at NW 90th St | | | | |
| | Concrete Sidewalk, 4" Thick | \$40.00 | SY | 24 | \$960.00 |
| | Detectable Warning Surface | \$30.00 | EA | 2 | \$60.00 |
| | Thermoplastic Striping, 12" | \$2.00 | LF | 170 | \$340.00 |
| | Crossing Improvement at NW 81st Rd | | | | |
| | Concrete Sidewalk, 4" Thick | \$40.00 | SY | 24 | \$960.00 |
| | Detectable Warning Surface | \$30.00 | EA | 2 | \$60.00 |
| | Thermoplastic Striping, 12" | \$2.00 | LF | 170 | \$340.00 |
| | Crossing Improvement at NW 79th Av | | | | |
| | Concrete Sidewalk, 4" Thick | \$40.00 | SY | 24 | \$960.00 |
| | Detectable Warning Surface | \$30.00 | EA | 2 | \$60.00 |
| | Thermoplastic Striping, 12" | \$2.00 | LF | 120 | \$240.00 |
| | Crossing Improvement at NW 80th St | | | | |
| | Concrete Sidewalk, 4" Thick | \$40.00 | SY | 24 | \$960.00 |
| | Detectable Warning Surface | \$30.00 | EA | 2 | \$60.00 |
| Thermoplastic Striping, 12" | \$2.00 | LF | 110 | \$220.00 | |
| Crossing Improvement at NW 77th St | | | | | |
| Concrete Sidewalk, 4" Thick | \$40.00 | SY | 48 | \$1,920.00 | |
| Detectable Warning Surface | \$30.00 | EA | 4 | \$120.00 | |
| Thermoplastic Striping, 12" | \$2.00 | LF | 110 | \$220.00 | |
| Aluminum Signals Pole, Pedestal | \$1,350.00 | EA | 4 | \$5,400.00 | |
| Pedestrian Signals, 2 Ways | \$1,150.00 | AS | 4 | \$4,600.00 | |
| Pedestrian Detector/Pedestrian Sign | \$250.00 | EA | 4 | \$1,000.00 | |
| NW 72nd Avenue | Crossing Improvement at NW 75th St | | | | |
| | Concrete Sidewalk, 4" Thick (To remove existign DWS) | \$40.00 | SY | 20 | \$800.00 |
| | Detectable Warning Surface | \$30.00 | EA | 4 | \$120.00 |
| | Thermoplastic Striping, 12" | \$2.00 | LF | 110 | \$220.00 |
| | Crossing Improvement at NW 77th St | | | | |
| | Concrete Sidewalk, 4" Thick (To remove existign DWS) | \$40.00 | SY | 10 | \$400.00 |
| | Detectable Warning Surface | \$30.00 | EA | 2 | \$60.00 |
| | Thermoplastic Striping, 12" | \$2.00 | LF | 100 | \$200.00 |
| | Crossing Improvement at NW 77th Terrace | | | | |
| | Concrete Sidewalk, 4" Thick (To remove existign DWS) | \$40.00 | SY | 10 | \$400.00 |
| | Detectable Warning Surface | \$30.00 | EA | 2 | \$60.00 |
| | Thermoplastic Striping, 12" | \$2.00 | LF | 120 | \$240.00 |
| | Crossing Improvement at NW 78th Terrace | | | | |
| | Concrete Sidewalk, 4" Thick (To remove existign DWS) | \$40.00 | SY | 10 | \$400.00 |
| | Detectable Warning Surface | \$30.00 | EA | 2 | \$60.00 |
| | Thermoplastic Striping, 12" | \$2.00 | LF | 90 | \$180.00 |
| | Crossing Improvement at NW 79th Terrace | | | | |
| | Concrete Sidewalk, 4" Thick (To remove existign DWS) | \$40.00 | SY | 6 | \$240.00 |
| | Detectable Warning Surface | \$30.00 | EA | 2 | \$60.00 |
| | Thermoplastic Striping, 12" | \$2.00 | LF | 120 | \$240.00 |



Town of Medley ADA Transition Plan

| Town of Medley ADA Self-Assessment and Transition Plan Engineer's Cost Estimate | | | | | |
|---|---|--------------|------|-----|------------|
| Road/Path Segment | Recommendations | Unit Cost | Unit | QTY | Total |
| NW South River Drive | Crossing Improvement 240 Ft NW of NW 72nd Av | | | | |
| | <i>Concrete Sidewalk, 4" Thick</i> | \$40.00 | SY | 48 | \$1,920.00 |
| | <i>Detectable Warning Surface</i> | \$30.00 | EA | 2 | \$60.00 |
| | <i>Thermoplastic Striping, 12"</i> | \$2.00 | LF | 90 | \$180.00 |
| | Crossing Improvement 430 Ft NW of NW 72nd Av | | | | |
| | <i>Detectable Warning Surface</i> | \$30.00 | EA | 2 | \$60.00 |
| | <i>Thermoplastic Striping, 12"</i> | \$2.00 | LF | 100 | \$200.00 |
| | Crossing Improvement at NW 74th Av | | | | |
| | <i>Concrete Sidewalk, 4" Thick</i> | \$40.00 | SY | 10 | \$400.00 |
| | <i>Detectable Warning Surface</i> | \$30.00 | EA | 2 | \$60.00 |
| | <i>Thermoplastic Striping, 12"</i> | \$2.00 | LF | 180 | \$360.00 |
| | <i>Aluminum Signals Pole, Pedestal</i> | \$1,350.00 | EA | 2 | \$2,700.00 |
| | <i>Pedestrian Signals, 1 Ways</i> | \$750.00 | AS | 2 | \$1,500.00 |
| | <i>Pedestrian Detector/Pedestrian Sign</i> | \$250.00 | EA | 2 | \$500.00 |
| | | Total | | | |



Appendix D: Town Proposed Policies

TOWN OF MEDLEY DISABILITY NON-DISCRIMINATION POLICY

The Town of Medley is committed to complying the Americans with Disabilities Act (“ADA”) and with Title VI regulations. It is the Town’s policy that an individual shall not be excluded from participation in or denied the benefits of the Town’s services, programs and activities because of that individual’s disability, or otherwise be discriminated against on the basis of disability. The Town will provide reasonable modifications in its policies, practices or procedures for an individual with a disability, unless the modification would fundamentally alter the nature of the Town’s service, program or activity. The Town has appointed an ADA Coordinator and a Title VI Coordinator to assist and provide information to individuals with disabilities:

Richard McConachie, ADA Coordinator
Town of Medley Building Department
7777 NW 72nd Ave
Medley, FL 33166
Phone: 305-887-6913
Fax: 305-887-6928
email: rmconachie@townofmedley.com

Victoria Martinez, Title VI Coordinator
Town of Medley
7777 N.W. 72nd Avenue
Medley, Florida 33166
Office: (305) 887-9541 ext. 162
Fax: (305) 882-1491
Email: vmartinez@townofmedley.com

PROCEDURE TO REQUEST A REASONABLE MODIFICATION

Request Related To A Public Meeting: A request for a sign language interpreter or other auxiliary aide and service to ensure effective communication for an individual with a disability to attend or participate in a public meeting should be submitted to the Town’s ADA Coordinator at least five (5) business days in advance.

Request Related To A Service, Program or Activity (other than a public meeting): A request for a reasonable modification of a policy, practice or procedure of the Town or for a sign language interpreter or other auxiliary aide and service in order for an individual with a disability to attend or participate in a service, program or activity of the Town should be directed to the Town’s ADA Coordinator or the Director of the Department responsible for that service, program or activity.

The request must be submitted to the ADA Coordinator or responsible Department Director at least five (5) business days in advance of the scheduled service, program or activity.

GRIEVANCE PROCEDURE

An individual may file a grievance under this policy if the individual believes that he or she: (i) has been discriminated against on the basis of disability by the Town; (ii) has been excluded from participation in or denied the benefits of a Town service, program or activity on the basis of disability; or (iii) has been denied a reasonable modification to access a Town service, program or activity. To file a grievance, the individual must complete and submit the Town's "Disability Discrimination or Modification Grievance Form." The form is available upon request from the ADA Coordinator and on the Town's website: www.townofmedley.com. Grievances should be submitted within 180 days of incidence.

The form may be submitted by fax, mail or email to the ADA Coordinator. Upon request, the ADA Coordinator (or the ADA's Coordinator's designee) will assist an individual with a disability in completing the grievance form, or will provide an alternative format for filing a grievance, such as a personal interview or audio recording. The Town investigates grievances received within one-hundred eighty (180) days from the date of the alleged incident. The Town will only investigate grievances that are complete and that indicate a possible violation of this policy. The investigation may include interviews with the complainant and witnesses and review of the records or documents relevant to the grievance.

The Town will endeavor to conclude the investigation within sixty (60) days of its receipt of the grievance, however a longer period may be necessary based on the circumstances of the alleged incident. If the investigation determines that a violation of this policy occurred, the Town will take corrective action to address the issue. If more information is needed to investigate the grievance, the Town may contact the complainant, who will have ten (10) days to submit the additional information. If the complainant does not submit the information, the Town may close the case. Please note that in responding to any requests for additional information, a complainant's failure to provide the requested information may result in the administrative closure of the complaint.

The Town may also close the case if the complainant no longer wishes to pursue the grievance. After completion of the investigation, the Town will issue a notice of the investigation results and the corrective action, if applicable, to the complainant in writing or, when appropriate, in an alternative format, such as large print, Braille or an audio file. If the complainant wishes to have a review of the investigation determination, he or she has seven (7) calendar days from the date of the written notice to submit a written request for review of the determination. The request should be submitted to the ADA Coordinator. The Town will respond to the request for review in writing or, when appropriate, in an alternative format, such as large print, Braille, or an audio file. If information is needed in another language, please contact the ADA Coordinator.