



TOWN OF MEDLEY

BUILDING DEPARTMENT

7777 NW 72nd Avenue

Medley, Florida 33166

Office 305-887.9541 • Fax 305-885-6928

CHANGE OF CONTRACTOR

Contractor Request to Withdraw

Permit Number: \_\_\_\_\_ Job Address: \_\_\_\_\_

I \_\_\_\_\_ am the qualifier for \_\_\_\_\_

(Qualifier Name)

(Company Name)

(Company address)

(Email and Phone number)

I am notifying the Town of Medley that I will no longer be performing said construction listed on the above referenced permit. The permit is still active with an expiration date of \_\_\_\_\_, I wish to withdraw from this project / permit for the following reasons (s).

(Add a separate page if needed)

As such, I no longer want to be held responsible for work under this permit and I have no objections to a change of contractor for this permit. Thus, I hereby authorize the owner to apply for a change of contractor. Also, I agree to hold the Town of Medley, its agents, and authorized personnel, harmless and relieve them from any responsibility or liability for any legal action or damage, cost or expense (including attorney's fees) resulting from the change of contractor on the existing permit. If there has been a change of ownership on the property, the new owner assumes responsibility of notifying the previous owner of his or her intent to transfer the permit.

X \_\_\_\_\_

Signature of Qualifier

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ by:

\_\_\_\_\_  
(Type / Print qualifier Name)

(NOTARY'S SIGNATURE)

Notary Name \_\_\_\_\_

(Print, Type or Stamp Notary's Name)

Personally Known \_\_\_\_ or Produced Identification \_\_\_\_

Type of Identification Produced \_\_\_\_\_

NOTARY SEAL

THIS FORM MUST BE ACOMPANIED BY THE NEW CHANGE OF CONTRACTOR FORM.