

Town of Medley
Construction of Interior Alterations to
the Medley Municipal Services Facility

RFP 2014-03

The Town of Medley, Florida, (the "Town") is accepting sealed Responses for the construction of Interior Alterations to the Medley Municipal Services Facility (MMSF) from qualified General Contractor (GC) companies. Proposals must be submitted in the form of one (1) original and seven (7) copies and one CD-ROM for the Technical Proposal and one CD-ROM or the Price Proposal, and **must** be received by the Town Clerk at 7777 NW 72nd Avenue, Medley, Florida 33166, **by no later than 2:00 P.M. on July 8, 2014**, at which time the Responses will be opened.

Town is seeking an experienced GC company with the right combination of price, qualifications, and experience to help ensure that the Town will have a contractor who can bring this Project in on time, within budget and according to the plans and specifications, with a minimum of issues and change orders.

The Scope of Work includes the construction of Interior Improvements and renovations as required to expand the Police Department facilities at the Medley Municipal Services Facility (MMSF), located 7777 NW 72nd Avenue, Medley, FL 33166 and more fully described in Article 3.3 of the ITB as well as in the drawings and specifications.

Copies of the RFP, including all related documents and future addenda if any, will be made available and only obtained by visiting the Town's website at www.townofmedley.com and selecting "Open Bid Invitations". All documents will be in .pdf format, with some being fillable .pdf documents.

Minimum Qualification Requirements – Proposers must be a State of Florida Certified General Contractor who meets the minimum requirements set forth in Section 4 of the RFP. The Town's preference is that the Proposer has successfully completed at least three projects of similar size, scope and complexity in the last 7 years.

A Non-Mandatory Pre-Proposal Conference will be held on June 24, 2014 at 10:00 AM in the Medley Municipal Services Facility, located at 7777 NW 72nd Avenue, Medley, FL 33166.

ALL inquiries regarding this RFP must be directed to the Town Engineer and submitted by email to bidinfo@townofmedley.com. It is strongly recommended that potential Proposers attend the Pre-Proposal Conference.

The Town reserves the right to reject any and all Proposals, to re-advertise the RFP or take such

other action as the Town Council may deem to be in the best interest of the Town of Medley.

The Town of Medley is an Equal Opportunity Employer and encourages the participation of Disadvantage Business Enterprises (DBE) and Minority Business Enterprises (MBE) in this Project.

Pursuant to subsection (t) "Cone of Silence" of Section 2-11.1 "Conflict of Interest and Code of Ethics Ordinance" of Miami Dade County, public notice is hereby given that a "Cone of Silence" is imposed concerning this solicitation. The "Cone of Silence" prohibits communications concerning RFP's, RFQ's or Bids, until such time as the Town Engineer on behalf of the selection committee makes a written recommendation to the Town Council concerning the solicitation.

Failure to comply with the "Cone of Silence" may result in the rejection of a Response. For additional information concerning the "Cone of Silence" please refer to Section 2-11.1 of Miami Dade County Code.

This Notice to Proposers (RFP) is dated at Medley, Florida this 2nd day of June, 2014.