



TOWN OF MEDLEY, FLORIDA  
7777 N.W. 72<sup>nd</sup> Avenue, Medley, Florida 33166  
Tel: 305-887-9541, Fax: 305-882-1491  
www.townofmedley.com

### INVITATION TO BID

#### ALL INTERESTED PARTIES:

Notice is hereby given that the Town of Medley, Florida, hereinafter referred to as the Town, will receive sealed Bids at the Town Clerk's office at the Medley Municipal Services Facility, 7777 N.W. 72<sup>nd</sup> Avenue, Medley, Florida 33166, for:

#### THE CONSTRUCTION OF:

#### **N.W. 121<sup>st</sup> WAY WATER DISTRIBUTION SYSTEM LOOP**

The Contractor must furnish all supervision, labor, materials, tools, equipment, and performing all operations required to construct the Town of Medley Capital Improvements Project Number WS0101, N.W. 121<sup>st</sup> Way Water Distribution Loop in accordance with the Contract Documents and as described in the Drawings, General Notes, and Technical Specifications.

Work includes, but is not limited to, the procurement and installation of approximately 1,200 LF of new 16" diameter ductile iron pipe connected to the existing water distribution system at N.W. 121<sup>st</sup> Way. Installation shall include: removal of pavement and vegetation along the length of the new pipe; excavation of material to the depths shown on the Drawings; placement and compaction of bedding material; installation of all associated pipe, fittings, valves, hydrants, covers, lids, bollards, and concrete pads and blocks as shown on the drawings; backfill of trench using select and suitable fill as shown on the Drawings; restoration of paved and vegetative areas; and disposal of material not used as suitable fill. The forgoing is herein referred to as the "Project" or the "Work", as shown on the Drawings prepared by Westhorp & Associates, Inc., and this Project Manual.

Sealed Bids must be received and time stamped by the Town Clerk, either by mail or hand delivery, no later than 3:00 p.m. local time on April 15, 2014. A public opening will take place at or before 3:05 PM at the Town's Council Chambers at the Medley Municipal Services Facility, 7777 N.W. 72<sup>nd</sup> Avenue, Medley, Florida 33166, second floor, on the same date. Any Bids received after 3:00 p.m. local time on said date will not be accepted under any circumstances and will be returned to the Bidder unopened. The stated time and date is solely and strictly the responsibility of the Bidder. The Town is not responsible for delays caused by mail, courier service, including United States Mail, or any other occurrence. Any uncertainty regarding the time a Bid is received will be resolved against the Bidder.

Bidders may inspect the applicable Bid requirements, drawings, specifications, and other contract documents at the office of the Town Clerk at the Medley Municipal Services Facility, 7777 N.W. 72<sup>nd</sup> Avenue, Medley, Florida 33166.

A mandatory Pre-Bid Conference will be held on April 2, 2014, at 10:00 AM in the Town Council Chambers Located on the second floor of the Medley Municipal Services Facility, 7777 N.W. 72<sup>nd</sup> Avenue, Medley, Florida 33166. The purpose of the Pre-Bid Conference is to discuss the contents of this Invitation to Bid and Bidder's inquires.

Bid Documents (electronic form only) may be obtained on or after Monday, March 17, 2014 free of charge from Monday through Thursday from 9:00 AM until 4:00pm (not including the Town of Medley legal holidays) from the Office of Capital Projects & Development Services located at the Medley Municipal Services Facility. Bidders

are hereby informed that all requests for information are to be submitted by email only at [bidinfo@townofmedley.com](mailto:bidinfo@townofmedley.com). In addition, all future Addenda and request for information (RFI) responses issued by the Town will be posted at [www.townofmedley.com](http://www.townofmedley.com) under the Open Bids Invitation link. It is the Bidders responsibility to obtain all posted documents for incorporation to the RFP responses.

A Bid Guaranty of five percent (5%) of the bid amount will be required with the Bid. The Successful Bidder will also be required to furnish Performance and Payment Bonds, each in the amount of one hundred percent (100%) of the Contract amount.

The Town reserves the right to reject any or all Bids, to re-advertise for Bids or take such other actions as the Town Council may deem to be in the best interests of the Town.

The Town of Medley is an Equal Opportunity Employer and encourages the participation of Disadvantaged Business Enterprises (DBE) and Minority Business Enterprises (MBE).

*Pursuant to subsection (t) "Cone of Silence" of Section 2-11.1 "Conflict of Interest and Code of Ethics Ordinance" of Miami Dade County, public notice is hereby given that a "Cone of Silence" is imposed concerning this solicitation. The "Cone of Silence" prohibits communications concerning RFP's, RFQ's or Bids, until such time as the Town Engineer on behalf of the selection committee makes a written recommendation to the Town Council concerning the solicitation.*

*Failure to comply with the "Cone of Silence" may result in the rejection of a Response. For additional information concerning the "Cone of Silence please refer to Section 2-11.1 of Miami Dade County Code.*

This Notice of Bid Invitation dated at Medley, Florida this 17th day of March, 2014.