



## Town of Medley

Office of Capital Projects & Development Services  
7777 NW 72 Avenue, Medley, Florida 33166

Date:	<b>January 12, 2016</b>
Subject:	<b>ITB 2015-007 Pump Station 100 Emergency Repair</b>
Solicitation Number:	<b>ITB 2015-007</b>
OCPS Number:	Task No. 2015-007
Opening Date / Time:	<del>January 21, 2016</del> <b>Changed to February 9<sup>th</sup>, 2016</b>
ADDENDUM Number:	<b>1</b>

### ***To all interested proposers:***

The Town of Medley defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g. Invitation for Bids, Request for Proposals or Request for Qualifications), including but not limited to questions and answers, which are considered a material part of the solicitation.

### **Please note the following updates:**

**Revisions to the Project Manual (Solicitation Documents) as follows (additions underlined, ~~deletions strikethrough~~):**

1. Invitation to Bid (BIDDER ACKNOWLEDGMENT OF INVITATION TO BID AND GENERAL CONDITIONS):
  - a. BIDS WILL BE OPENED 3:00 P.M. (EST), ~~January 21, 2016~~ **February 9, 2016**
  - b. Sealed Bids must be received and time stamped by the Town Clerk, either by mail or hand delivery, no later than 3:00 p.m. local time on ~~January 21, 2016~~ **February 9, 2016**
  - c. Pre Proposal #2 Conference & Site Visit at 10:00am ~~January 7<sup>th</sup>~~ **January 28, 2016**
2. Part 1 – General Bid Information – Schedule of Events:

Event	Description	Date
1.	Advertisement for Bids	<a href="#">12/07/15</a>
2.	Pre-Proposal Conference & Site Visit	<del><a href="#">01/07/16</a></del> <a href="#">01/28/16</a>
3.	Last day to submit Requests for Information (RFI's)	<del><a href="#">01/17/16</a></del> <a href="#">02/02/16</a>
4.	Opening of Bids	<del><a href="#">01/21/16</a></del> <a href="#">02/09/16</a>
5.	Award of Project by the Town Council	<a href="#">03/07/16</a>
6.	<b>Selection Committee Recommendation</b>	<a href="#">02/16/16</a>
7.	Notice of Award given to Contractor	<a href="#">03/10/16</a>
8.	Contract Documents execution by the Successful Bidder and submission of Certificate of Insurance to the Contract Administrator; Payment / Performance Bonds executed by Contractor and submitted to the Contract Administrator	<a href="#">03/21/16</a>
9.	Final approval by the Town Attorney and Contract Documents Execution by the Mayor of the Town of Medley	<a href="#">03/25/16</a>
10.	Notice to Proceed issued to Contractor	<a href="#">03/29/16</a>
11.	Substantial Completion (Beneficial use at 90 Calendar days)	<a href="#">06/27/16</a>
12.	Final Completion of Punch List items (120 Calendar days)	<a href="#">07/26/16</a>