

**AGENDA FOR REGULAR COUNCIL MEETING  
TOWN COUNCIL OF THE TOWN OF MEDLEY, FLORIDA  
NOVEMBER 6, 2023 – 7:00 P.M.**

The following guidelines have been established by the Town of Medley Council:

As a courtesy to others, please refrain from using cellular telephones or other similar electronic devices in the Council Chambers. Each speaker's comments will be limited to three (3) minutes. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Council, shall be barred from further audience before the Council by the presiding officer (The Mayor), unless permission to continue to again address the Council be granted by the majority vote of the Council Members present. No clapping, applauding, heckling or verbal outbursts in support or opposition to a speaker or his or her remarks shall be permitted. No signs or placards, in support of or in opposition to an item or speaker, shall be allowed in the Council Chambers. Persons exiting the Council Chambers shall do so quietly.

**1. CALL TO ORDER**

**2. INVOCATION**

**3. PLEDGE OF ALLEGIANCE**

**4. ROLL CALL**

**5. APPROVAL OF MINUTES:**

- A. Approval/Corrections of the Minutes of the Regular Council Meeting of October 2, 2023.

**6. ADOPTION OF AGENDA (DEFERRALS, ADDITIONS, DELETIONS)**

**7. SPECIAL PRESENTATIONS/PROCLAMATIONS/RECOGNITIONS/CERTIFICATES OF APPRECIATION:**

- A. Presentation of Award by Cigna to the Town of Medley for Long-Term Partnership.

**8. PUBLIC COMMENT:**

**9. CONSENT AGENDA: NONE**

**10. QUASI-JUDICIAL HEARINGS/ZONING/PUBLIC HEARINGS: NONE**

**11. ORDINANCES:**

**A. FIRST READING: NONE**

**B. SECOND READING:**

1. Ordinance of the Town of Medley, Florida, Amending Chapter 2 "Administration", Article I. – In General, to Provide for, Set and Cap the Annual Compensation to Mayor and Council Members as Provided in the Budget for Fiscal Year 2023/2024; Providing for Codification; Providing for Conflicts; Providing for Severability; and Providing for an Effective Date.
2. Ordinance of the Town of Medley, Florida, Amending Chapter 14 - Businesses, Article II - "Business Tax Receipts," of the Town of Medley Code of Ordinances Relating to Business Tax Receipts and Certificates of Use in the Annexed Areas; Providing for Rules and Regulations; Providing for Codification; Providing for Severability; Providing for Conflicts; and Providing for an Effective Date.

**12. RESOLUTIONS:**

- A. Resolution Directing Staff to Prepare Legislation Establishing Minimum Levels of Concurrency on Town Services for all New Developments; Providing for Implementation; and Providing for an Effective Date.
- B. Resolution Approving an Urban Qualification Agreement for Participation In the Community Development Block Grant (CDBG) and Home Investment Partnership Program Funds with Miami-Dade County for Fiscal Years 2024, 2025, and 2026; Authorizing the Town Mayor to Execute the Agreement and any Attachments as Required by Miami-Dade County; Providing for Implementation; and Providing for an Effective Date.
- C. Resolution Approving Proposal and Work Order with The Corradino Group, Inc. to Provide Professional Engineering Services and Regulatory Permitting Support Related to the NW 97th Avenue Roadway Improvements; Authorizing the Town Mayor and Town Officials to Implement the Terms and Conditions of the Work Order; Authorizing the Town Mayor to Expend Budgeted Funds; Authorizing the Town Mayor to Execute the Work Order; and Providing for an Effective Date.
- D. Resolution Approving a Professional Services Agreement between C.A.P. Government, Inc and the Town of Medley, Florida for Engineering and Design Consulting Services; Authorizing the Town Mayor to Execute the Agreement; Authorizing the Town Mayor and Town Officials to Take all Action Necessary to Implement the Terms and Conditions of the Services Agreement; and Providing for an Effective Date.
- E. Resolution Appointing Michael Salem as the Deputy Director and Executive Assistant to the Town of Medley Social Services and Parks and Recreations Department; Providing for Implementation; and Providing for an Effective Date.
- F. Resolution Approving a Professional Services Agreement between KW HR Consulting, LLC. and the Town of Medley, Florida for Human Resources Consulting Services; Authorizing the Town Mayor to Execute the Agreement; Authorizing the Town Mayor and Town Officials to Take all Action Necessary to Implement the Terms and Conditions of the Services Agreement; and Providing for an Effective Date.

**13. TOWN OF MEDLEY ITEMS:**

**A. MOTIONS/DIRECTIONS AND ACTIONS:**

1. Discussion and Action on the Appointment of One (1) Full-Time Building and Zoning/License Clerk II for the Town of Medley Building and Zoning Department.
2. Discussion and Action on the Appointment of One (1) Full-Time Meal Program Driver/Helper/Attendant for the Town of Medley Hot Meal Department.

3. Discussion and Action on the Renewal of Town of Medley Commercial and Employee Medical Insurance Policies.

B. COUNCIL MEMBER'S REPORT/COMMUNICATIONS: **NONE**

C. TOWN ATTORNEY'S REPORT/COMMUNICATIONS: **NONE**

D. STAFF REQUESTS/COMMUNICATIONS: **NONE**

**14. ADJOURNMENT:**

**LEGAL NOTICE REQUIRED BY LAW:** Anyone who decides to appeal any decision made by any board, agency, or commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings, and for that reason, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act of 1990 (ADA), disabled persons who, because of their disabilities, need special accommodation to participate in the meeting or hearing should contact the receptionist at the Medley Municipal Services Facility, 7777 N.W. 72 Avenue, Medley, Florida 33166 or telephone (305) 887-9541 Ext. 0 no later than three (3) business days prior to such meeting or hearing.

**NOTE:** If you are not able to communicate or are not comfortable expressing yourself in the English language, it is your responsibility to bring with you an English-speaking interpreter when conducting business at the Town of Medley during your appearance at a hearing. This person may be a friend, relative or someone else. A minor cannot serve as a valid interpreter. The Town of Medley DOES NOT provide translation during any public hearing or during any quasi-judicial proceeding.